

**PROCEEDINGS OF THE BROWN COUNTY**  
**EDUCATION AND RECREATION COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Education and Recreation Committee** was held virtually on Wednesday, May 6, 2020.

---

**Present:** Supervisor Van Dyck, Supervisor Lefebvre, Supervisor Dorff, Supervisor De Wane, Supervisor Erickson  
**Also Present:** Museum Director Beth Lemke, Museum Deputy Director Kevin Cullen, NEW Zoo & Adventure Park Director Neil Anderson, Library Financial Manager Linda Chosa, Library Director Sarah Sugden, Parks Director Matt Kriese, Golf Course Superintendent Scott Anthes, Supervisor Borchardt, Board Chair Buckley, Supervisor Schadewald, Supervisor Brusky, Supervisor Chu, Supervisor Coenen, Director of Administration Chad Weininger, other interested parties.

---

**I. Call to Order.**

The meeting was called to order by Supervisor Van Dyck at 5:30 pm.

Van Dyck thanked staff for the work being done to hold these meetings virtually and also welcomed all members to the committee.

**II. Approve/Modify Agenda.**

Motion made by Supervisor De Wane, seconded by Supervisor Lefebvre to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

**III. Election of Chair.**

Supervisor Van Dyck was nominated by Supervisor De Wane.

Motion made by Supervisor De Wane, seconded by Supervisor Lefebvre to close nominations and cast unanimous ballot. Vote taken. **MOTION CARRIED UNANIMOUSLY**

**IV. Election of Vice Chair.**

Supervisor Lefebvre was nominated by Supervisor De Wane.

Motion made by Chair Van Dyck, seconded by Supervisor De Wane to close nominations and cast unanimous ballot. Vote taken. **MOTION CARRIED UNANIMOUSLY**

**V. Set date and time for regular meetings.**

After a brief discussion, it was decided to hold regular Education and Recreation Committee meetings on the 1<sup>st</sup> Wednesday of the month at 5:30 pm.

**VI. Approve/Modify Minutes of February 27, 2020.**

Motion made by Supervisor Lefebvre, seconded by Supervisor De Wane to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

**Comments from the Public.** None.

### Consent Agenda

1. Library Board Minutes (January 16, 2020).
2. Neville Public Museum Governing Board Minutes (March 9, 2020).
3. Audit of the Bills.

Motion made by Supervisor De Wane, seconded by Supervisor Lefebvre to suspend the rules to take Items 1, 2, and 3 together. Vote taken. **MOTION CARRIED UNANIMOUSLY**

Motion made by Supervisor De Wane, seconded by Supervisor Lefebvre to approve Items 1, 2 and 3. Vote taken. **MOTION CARRIED UNANIMOUSLY**

### Parks Department

4. Director's Reports for March and April 2020 including COVID 19 Press Release.
  - a. Expo Center Update.

Parks Director Matt Kriese welcomed the new Supervisors to the committee. He talked about the spring flooding which occurred on March 10 and resulted in several inches of water in the pavilion at Pamperin Park. He noted staff had prepared extensively in advance and this resulted in no insurance claim or loss to the property. There has also been flooding on the Fox River Trail in Allouez which has required constant and consistent attention and maintenance. In addition there is 40 – 60 acres of property to the north of the Reforestation Camp that has about three feet of water on it and Kriese is working with the Town of Little Suamico and Oconto County on this. There is also concerns with some property owners along the Mountain Bay Trail that the ditches are full of water and there is no place for it to go. Parks will continue to work with property owners on this.

Park operations changed drastically on March 16 due to COVID-19. The parks themselves have not closed, however buildings, nature centers and the Park Office are closed to the public. Boat landings, horse trails and bike trails are all open and Bay Shore will be open for camping on May 15 with a number of restrictions for the safety of staff and campers.

With regard to the budget, if things were to open fully at the end of May there would be a loss of revenue of about \$90,000; most of which comes from camping and pavilion rentals. A number of weddings have had to be cancelled and staff is doing a phenomenal job dealing with all of this. Kriese and his staff have spent a lot of time looking at the budget and the revenue loss and they are looking at ways to close the gap wherever possible. They will be hiring a handful of seasonal employees in the next several weeks as the parks are very busy. Staff has been monitoring this and they have noted that people are socially distancing and there have not been any issues so far. They do take a number of calls from concerned citizens on a daily basis but there has not been anything of alarm that would suggest the open spaces should be closed at this time.

Kriese continued that staff has been able to get a lot of minor deferred maintenance projects done and he mentioned several of those to the committee. Some of the facilities will be in better shape than they have been in the past without having to be closed to the public. Repairs to the boat landing at Bay Shore have been completed and the new parking area held up well during the recent storm. Kriese met recently with the landscaping architect regarding the Bay Shore Master Plan and work continues to be done. He hopes to see the final Master Plan laid out by the end of summer or early fall.

With regard to projects, the Fairgrounds restroom project is ongoing and a copy of the draft schematics is attached hereto. Kriese expects a final draft at the next meeting and he will provide this to the Committee. The Barkhausen restroom addition started on Monday and this will really help with efficiencies when groups come in. The campground design at Reforestation Camp is continuing and the Pamperin shoreline restoration project should be going out for bids soon. Finally, Kriese talked about the Eagles Nest property and noted that the Joint Finance Committee objected to the grant that had previously been approved by the DNR and the Natural Resource Board. There are still a few options and Kriese noted there are still dollars

from the other granting source and they continue to look at outside funding sources for acquisition of the property. Kriese will continue to keep the Committee advised on this.

It was noted that the Brown County Expo Center property has recently fallen under the Parks Department. Kriese has not had a lot of involvement with the project so far, but once the construction is complete this will fall under the Parks Department. The project is on track and Kriese will keep the committee updated on this.

Supervisor Dorff questioned if there is a way to track how many people are currently using the parks. Kriese explained they do have a traffic and people counting system at many parks. The count taken by the system is then assigned a coefficient to come up with the monthly visitor numbers. Kriese pointed out the numbers submitted on a monthly basis in his report are estimates as there are a number of variables.

Kriese provided several documents to the County Board Office to be included with these minutes, copies of which are attached.

*No action taken.*

#### **NEW Zoo and Adventure Park**

##### **5. Director's Reports for March and April 2020.**

Zoo and Adventure Park Director Neil Anderson welcomed everyone to the committee. He informed things were going well at the Zoo until COVID-19 hit and the Zoo was closed on March 17. Since the Zoo is an enterprise fund and does not receive any tax levy support on their operating budget, they reduced down to their core essential staff for the safety of staff as well as the animal collection and to mitigate expenses. Some staff have been working temporarily at other locations throughout the county. Administrative staff comes together on Thursdays to handle administrative duties, including the membership program. Zoo memberships are declining at all zoos and the NEW Zoo will be extending annual memberships for the amount of time the Zoo is closed. Education staff is working two days a week on education programs and social media to bring the Zoo to the public to keep connected. Birthday parties at the Zoo bring in significant revenue and staff hosted their first virtual birthday party recently which worked out very well.

Anderson continued that Zoo Directors, the AZA and International Amusement Park Association have been bringing a lot of information together and are doing different webinars to let others know what they are doing and how they are coping. Anderson outlined some of the things being done in other zoos and said the NEW Zoo may look at some of those things in the future. There has been a lot of discussion among Zoo Directors as to how to phase back in to ensure that visitors feel safe when the Zoo reopens. The zoo industry as a whole is suffering with not being open, especially when they rely on gate admissions, concessions and gift shops. Anderson noted the projected loss of revenue is already about \$176,000. May is projected to be \$292,000 and if the Zoo is closed through June it would be another loss of revenue of \$385,000. The Zoo's fund balance has been built up over about 17 years and it is disheartening to see it being eaten up. Staff has been working hard and has come up with some creative ideas to help mitigate this as much as possible. For example, when Eggstravaganzoo was cancelled, gift shop staff put together gift baskets instead and sold over 300. The Volunteer Coordinator is staying connected with the volunteers which has also been helpful.

Necessary maintenance has been done on various exhibits to get them opened up. The aquatic exhibits are all back up and ready to go. The grounds will be in good shape when the Zoo reopens. Anderson also informed the welding instructor at NWTC volunteered to come out to the Zoo to finish the work on the snow leopard exhibit himself since students cannot come in to do the work right now.

With regard to animal care, the high standards that are provided to the animals are continuing and their consulting veterinary is at the Zoo on an ongoing basis. Zookeepers are working to keep the animals on their schedules and Anderson noted that Zookeepers are being separated and using separate equipment

and taking breaks separately to keep everyone healthy and this has been working well. Additional biosecurity measures have been taken with the lions as it has been shown that coronavirus can pass to large cats as well as some other animals.

Chair Van Dyck appreciated the fact that Zoo personnel are helping out at other areas in the county and asked if there has been any conversation about tracking that for a possible budget transfer back to cover that personnel. Anderson responded that he is anticipating that will happen and noted that they have not hired any concessionaires or anyone like that, but they are available to be hired as soon as things open back up.

Supervisor Lefebvre asked how animals are affected when they get coronavirus. Anderson explained it is important for animals to socially distance just like people and it is important for people to take precautions not to pass the virus on to animals. So far the only symptom animals seem to exhibit is a dry, hacking cough.

*No action taken.*

### Golf Course

#### **6. Superintendent's Report for March and April 2020.**

Golf Course Superintendent Scott Anthes welcomed the committee and informed the golf course has had a rollercoaster ride the last month. When the original stay at home order was issued, golf courses could not open, but that was then rescinded and golf courses were allowed to open on April 24. The golf course did open at 8:00 am on April 24 which was only slightly later than a typical opening date. There are still a number of restrictions in place such as no riding carts allowed, no ball washers, no rakes, no water coolers and the bathrooms are closed. They have spaced the tee sheet out to avoid congestion and multiple groups piling up. They started at 15 minute intervals which has cut the tee sheet in half because they usually space them at 7 – 8 minute intervals. In addition, all rounds have to be made in advance and be prepaid and they had to get their vendor to upgrade their system to allow online payments which they did at no cost to the golf course. Golfers are not allowed to show up until 10 minutes prior to their tee time and Anthes also noted that the practice facilities are still closed. The pro shop is also closed, but the pro is offering curbside pickup for people who need something.

Anthes continued that the Governor revised the order again to allow carts, but single riders only unless riders are in the same household. All carts are sanitized at the end of every day. Bev carts are now also able to be on the course selling drinks or food or people can come into the clubhouse to pick orders up, but they cannot use the restrooms or get in the pro shop. Patio furniture has been removed to prevent people from gathering and they also have a ranger that patrols the course to be sure appropriate social distancing is taking place. The parking lot is also patrolled to make sure people are not gathering there.

Anthes feels the 15 minute tee interval is spacing people out quite a bit and he has been talking to other golf courses, some of which are going to 10 minute intervals. That will likely be starting at Brown County soon which will allow a few more golfers and two more tee times per hour. Season pass sales have been pretty good given the uncertainty and restrictions that are in place, but the golf course cannot be maintained on pass holder revenue alone.

The good news is the golf course has been packed and last week they did not have one tee time available. The golf course is an enterprise fund and does not get any tax dollars in the county budget but instead has to rely on itself to make money. At this time the golf course is in pace with last year's revenue, but there have not been any leagues going out because of the social distancing. Anthes would like to get those going as soon as possible as that is constant revenue. He should know in May where the golf course stands and what it will look like moving forward. As restrictions are lessened the course will get closer to normal and back to the regular revenue sources.

With regard to maintenance, the golf course has 14 employees, only three of which are full-time. Right now they are running with about seven employees and they will be looking to add a few more seasonal employees at the end of May or beginning of June. Staff is able to get things done right now because they arrive before the golfers are allowed in so they are able to get ahead of things. Most of the seasonal staff will be returning this year and they generally work part-time and this works out pretty well.

Finally, Anthes has been receiving cancellations for outings because of the unknown. The golf course does not make money off the banquets, but the cancellations will result in open tee sheets so they can still take in revenue. Anthes will provide revenue updates going forward as he gets them from the POS system.

Lefebvre asked who will be operating the restaurant. Anthes said the golf pro has taken over the restaurant however he is not under contract at this time due to what is going on. They are waiting to see what happens moving forward and will likely sign a one year contract for this year and then move on from there. The restaurant is open, but trying to start a restaurant when customers are not allowed inside is a challenge.

*No action taken.*

## **Library**

### **7. Library Report/Director's Reports for March and April 2020.**

Library Director Sarah Sugden addressed the committee and was joined by the Library's Finance Manager Linda Chosa. Sugden informed library facilities have been closed to the public since March 17, but Library staff has been working in the closed facilities. Currently about 20% of staff are on leave for various reasons and Sugden is supportive and respectful of decisions people need to make to take care of their families and themselves. Those employees continuing to work are following all recommended protocols regarding physical distancing and the appropriate use protective equipment. Staff has been phenomenal in terms of their spirits and attitudes and recognizing that in order to be successful in this time period they need to be responsible and respectful and conscientious about what needs to be done to keep everyone safe.

Staff has been doing a large scale collection inventory and Sugden noted that this has not been done for 10 years. Going forward this will be a biennial event which is best practices for libraries. Like other departments, the Library has been able to get some good facility projects done including retrofitting some lamps to increase efficiencies.

The Governor announced curbside pickup for libraries on April 16 and so far this has been going extremely well and has been very well received by the community. Pickup is available at four locations – Ashwaubenon, Central, Weyers-Hilliard and De Pere. Due to the volume of people picking of materials, they are scheduled five days out at some locations.

Sugden continued that staff has turned some of their attention to developing and offering virtual programming and on-line content through the Library's website, their You Tube channel and their social media sites. The content varies from short videos on various subjects, increasing literacy activities in families and virtual field trips. Staff has demonstrated great creativity in finding wonderful ways to continue to engage the community. Sugden described a number of databases that are available online and noted that these have being heavily utilized since the closure of the library.

Knowing the Library will be looking at future conditions that will continue to require physical distancing, investment in virtual programming will continue as a priority. Sugden will continue to keep the Committee updated on what is happening with this in the future. She also noted the Summer Reading Program will be modified to an online program thanks to new software being funded by the DPI. A number of other processes and services throughout the library system, such as the process of applying for a library card, are being reviewed to remove any barriers for individuals to access services.

Weekly virtual meetings are being held throughout the library system to keep staff connected and they feel good about the way they are using technology to keep their organization moving forward, connected and strong. In thinking about the future and the Governor's order expiring on May 26, there is a lot that needs to be done to get all locations ready for reopening. Sugden is anticipating a phased reopening process and DPI has developed some framework that aligns with the Governor's Badger Bounce Back Plan that will determine how to offer services safely for both library customers and library staff. They are working on the elements of that plan and Sugden noted there are a number of processes that will not work post-pandemic.

They know they will be looking at hours and services and they will be working with the Library Board on this. Sugden is confident that with her wonderful team they will be able to get through this.

Supervisor Lefebvre thanked Sugden and her staff for not charging for overdue books and also mentioned that she has used the curbside pickup and it worked really well.

Supervisor Erickson thanked Sugden for the very thorough and thoughtful report given recently at the Library Board meeting as well as for the services she provides to the community along with her dedication; not only in these trying times but always.

Chosa noted the impact of the pandemic on the Library's revenue is being projected to be about \$7,000 per month, depending on when the Library reopens. This loss is attributed mainly to meeting room revenue, parking lot revenue and overdue fines.

*No action taken.*

## Museum

### **8. Director's Report for March and April 2020.**

Museum Director Beth Lemke reported 2019 was not a normal year for the Museum and noted it was a year ago when they started removal of artifacts from the core gallery. All the artifact movement was handled by staff and over 2000 artifacts were moved off display. The 2019 budget was not easy to plan for due to the closure of the core gallery. There is a lot of excitement for the opening of the core gallery, but there are some things that have to happen before that. Lemke knew the first six months of 2020 would be fairly quiet with the temporary exhibit schedule. The Museum closed on March 17 per the Governor's order and getting staff set up to work remotely took a little bit. They use several apps to keep in touch with each other and that is working well.

Lemke continued that several years ago she created a digital initiative. Museums are changing and they walk a fine line of people coming physically onsite and the high demand for remote. By the museum team going remotely, they have shifted to pushing more content out. Five virtual exhibits have been launched and Lemke talked about each of these exhibits which include the Birds exhibit, the Bees exhibit and three partner exhibits with Green Bay Art Colony, NWTC Artisan Center and Congressman Gallagher's office. Going forward with the art partners, they will make a virtual exhibit part of the policy and procedure because had they had five years of Art Annual archived on the website and it would have been so much easier to instantly know the community artists and work with them. They will still have the physical exhibit but the last week of the exhibit will then be turned into an online exhibit and then it will be archived. Lemke also talked about some older video content that the team edited and pushed out and they are also taking objects from the collection and recording a simple interview about the artifacts and they will continue rolling that out in short snippets.

Lemke also talked about recent flooding in the parking lot and said water was about four feet from the front doors. At the time of the flooding, the Museum was being used as the EOC for the Human Services team and a number of external partners and when the flooding occurred the EOC was relocated, although the Museum will receive room rental for the month the EOC was there.

Lemke continued that the Museum is equipped with sanitization stations throughout and they have supplies coming so they will be ready to go when they re-open at the end of May. Overall things have been very busy at the Museum and either she or Deputy Director Kevin Cullen are there daily to be sure that all systems are operating properly.

Lemke also talked about re-opening the Museum and said they are following the guidelines of the American Alliance of Museums as well as the Global Association for Attractions for a phased re-opening. She said the Amazing Dinosaurs exhibit will still be coming from Michigan and they have a small crew who will be able to

install the exhibit as originally planned. The exhibit will open on May 26 when the Museum reopens and that day will be utilized for members and donors and people will be coming in timed increments.

Core gallery work is continuing and staff has been coming in periodically based on projects and there have also been subcontractors coming into the building to do work. Some artifacts have already been put into place and Lemke also noted an artist from De Pere will be painting a realistic bay scene for the back of the birch bark and dugout canoes.

Lemke continued that the first Wednesday of the monthly is free admission for county residents. Typically attendance for this is anywhere from 200 – 700 patrons and most of that traffic comes in between 5:00 – 6:45 pm. They will see how this goes on June 3 and then may have to extend the time on those nights to allow to continue to be accessible while still taking the appropriate precautions.

Cullen added that it has been an honor to continue to work remotely as well as continue to work on projects in the Museum. They continue to put content into the core gallery and he added that he is excited for the dinosaurs to arrive.

*No action taken.*

#### **Action Items:**

9. **Communication from Supervisor Schadewald:** I would request that all committees place an agenda item of Impact of COVID-19 on those departments they oversee on their May or June committee agenda so we can see a collection of impact statements in order to better prepare for the future. *Referred from April County Board.*

Supervisor Schadewald informed most of the other committees will be adding this to their agendas for the foreseeable future while the pandemic experience is ongoing. He would like to collect these impact statements regularly so they can be used in the future for planning and decision making.

Van Dyck asked that Supervisors keep in mind the impact of this pandemic from a financial standpoint as there will likely be significant demands on the budget and general fund in the future and we should be cautious until we know where things stand.

**Motion made by Supervisor De Wane, seconded by Supervisor Lefebvre to refer to staff to continue to provide monthly updates. Vote taken. MOTION CARRIED UNANIMOUSLY**

10. **Resolution Approving Revision to Neville Public Museum Core Documents.**

Lemke informed the staff has done their due diligence on this. The Museum is an American Alliance of Museums accredited institution which is something that is bestowed to less than 10% of museums. Lemke has to submit reaccreditation documents by July 1, 2022. She did not wait until the 2021 budget cycle because some of the pieces had to be updated as they are hinged on other things, the big one being the interpretive plan for the core gallery. In looking at the essential documents, the code of ethics is critical as is the collections management policy and the emergency preparedness plan. These are looked at annually and Lemke would like the support of the Board acknowledging that the proper documentation is in place

throughout the process. Lemke added the emergency preparedness plan from the 2008 accreditation was a benchmark document that most colleagues in town have used to base themselves off of.

De Wane thanked Lemke for her work at the Museum and said it is very much appreciated.

**Motion made by Supervisor De Wane, seconded by Supervisor Erickson to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

**11. 2019 Balanced Budget Adjustment Resolution.**

Van Dyck informed this resolution goes before all committees that have affected departments. This is before Ed and Rec Committee due to a deficit in the Museum budget. The County has to operate with a balanced budget and this document balances the accounts.

Director of Administration Chad Weininger added that the County is required to balance everything out. Last year was a good year for the County and we are finishing at about \$2.4 million dollars to the good which will be used to help offset losses in 2020 due to COVID-19.

**Motion made by Supervisor De Wane, seconded by Supervisor Lefebvre to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

**Other**

**12. Such other matters as authorized by law.**

Van Dyck asked Weininger if the committee could get a tour of the Expo Center at the June meeting and then hold the meeting at the Resch Center if it will work out. Weininger will request this of Miron Construction and PMI.

De Wane talked about the importance to the community of these institutions and attractions that report to this committee. He asked that any departments that have needs bring those needs forward as soon as possible so they can be considered in the budget process. Lefebvre also urged this and welcomed the new committee members. She said the county is privileged to have the department heads and facilities they do.

Supervisor Dorff thanked the committee and department heads for the warm welcome and noted that overall she has been very impressed with directors and what their departments are doing. Dorff appreciates their resourcefulness, resiliency and adaptability with the challenges presented to them at this time and she extended her gratitude to all.

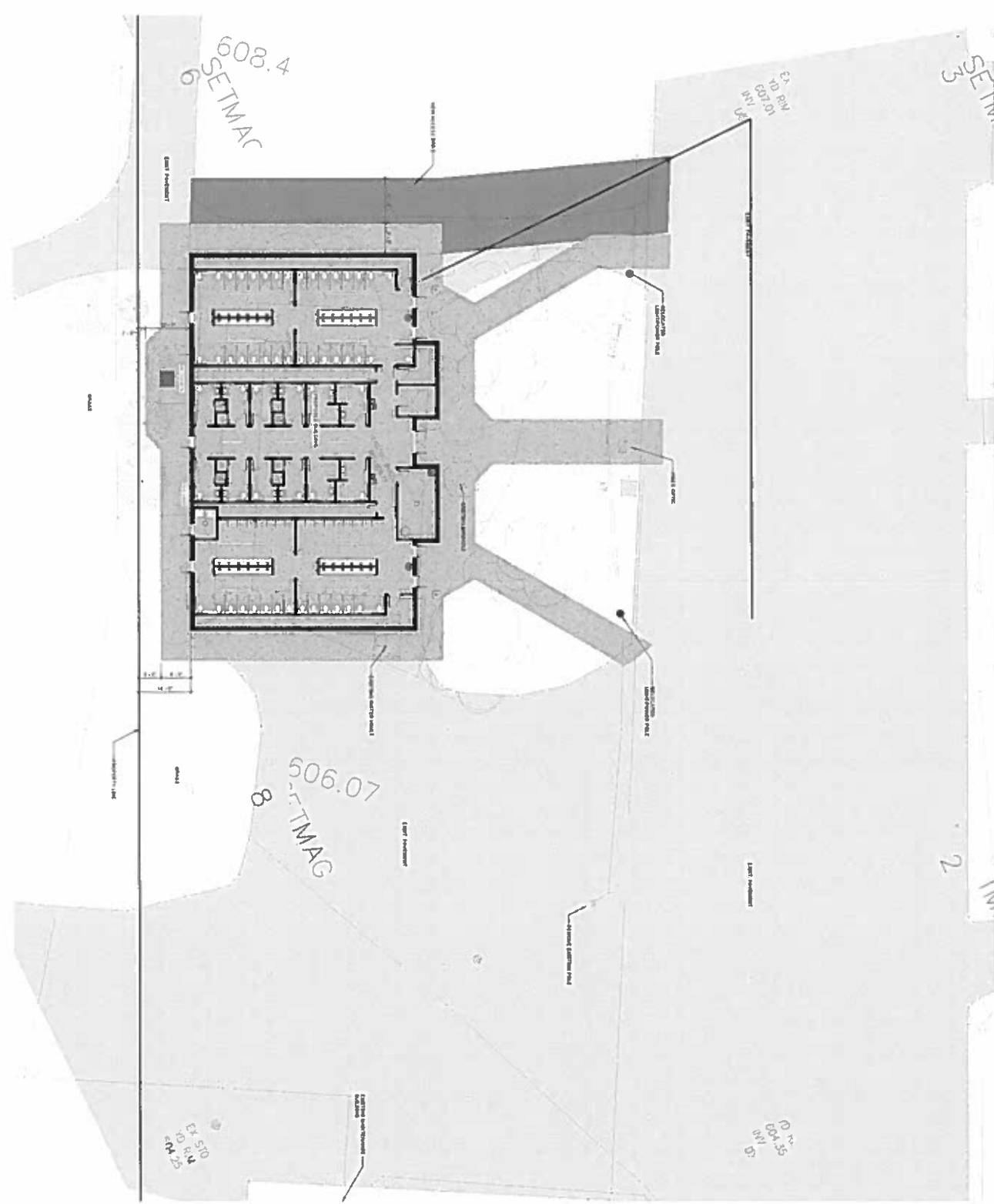
**13. Adjourn.**

**Motion made by Supervisor Lefebvre, seconded by Supervisor De Wane to adjourn at 7:34 pm. Vote taken. MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

Therese Giannunzio  
Administrative Specialist





PRELIMINARY NOT FOR CONSTRUCTION

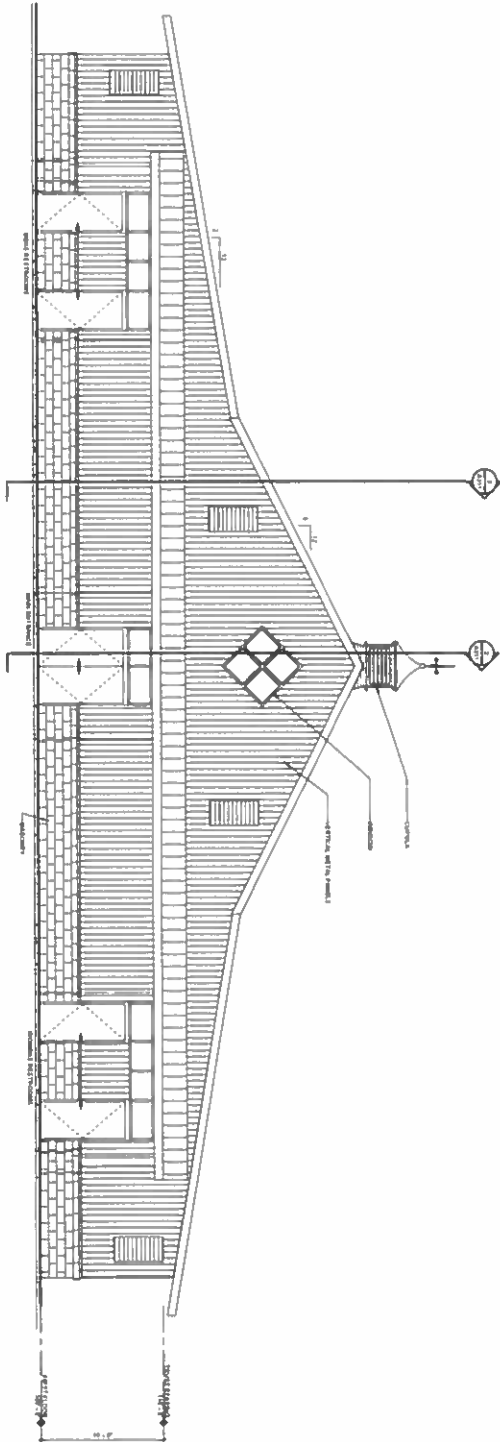
BROWN COUNTY FAIR GROUNDS: RESTROOM FACILITY AND DUMP STATION  
BROWN COUNTY 1500 FT HOWARD AV, DE PERE, WI 54115  
ARCHITECTURAL SITE PLAN

NO.	DATE	DESCRIPTION
1	10/15/10	PRELIMINARY SITE PLAN
2	10/15/10	REVISION: ADD DUMP STATION
3	10/15/10	REVISION: ADD RESTROOMS
4	10/15/10	REVISION: ADD ACCESS ROADS
5	10/15/10	REVISION: ADD PARKING LOTS
6	10/15/10	REVISION: ADD EXISTING STRUCTURES
7	10/15/10	REVISION: ADD LANDSCAPING
8	10/15/10	REVISION: ADD UTILITY LINES
9	10/15/10	REVISION: ADD FENCE LINE
10	10/15/10	REVISION: ADD SIGNAGE
11	10/15/10	REVISION: ADD LIGHTING
12	10/15/10	REVISION: ADD SECURITY
13	10/15/10	REVISION: ADD TRAILER
14	10/15/10	REVISION: ADD WALKWAY
15	10/15/10	REVISION: ADD BENCH
16	10/15/10	REVISION: ADD TABLE
17	10/15/10	REVISION: ADD CHAIR
18	10/15/10	REVISION: ADD CUPBOARD
19	10/15/10	REVISION: ADD SINK
20	10/15/10	REVISION: ADD MIRROR
21	10/15/10	REVISION: ADD TOILET
22	10/15/10	REVISION: ADD SHOWER
23	10/15/10	REVISION: ADD VESTIBULE
24	10/15/10	REVISION: ADD ENTRY
25	10/15/10	REVISION: ADD LOBBY
26	10/15/10	REVISION: ADD OFFICE
27	10/15/10	REVISION: ADD CONFERENCE ROOM
28	10/15/10	REVISION: ADD BREAK ROOM
29	10/15/10	REVISION: ADD STORAGE ROOM
30	10/15/10	REVISION: ADD MECHANICAL ROOM
31	10/15/10	REVISION: ADD ELECTRICAL ROOM
32	10/15/10	REVISION: ADD TELEPHONE ROOM
33	10/15/10	REVISION: ADD JANITOR ROOM
34	10/15/10	REVISION: ADD LOCKER ROOM
35	10/15/10	REVISION: ADD GYM
36	10/15/10	REVISION: ADD SWIMMING POOL
37	10/15/10	REVISION: ADD SAUNA
38	10/15/10	REVISION: ADD HOT TUB
39	10/15/10	REVISION: ADD GAZEBO
40	10/15/10	REVISION: ADD PERGOLA
41	10/15/10	REVISION: ADD PATIO
42	10/15/10	REVISION: ADD DECK
43	10/15/10	REVISION: ADD PORCH
44	10/15/10	REVISION: ADD BALCONY
45	10/15/10	REVISION: ADD TERRACE
46	10/15/10	REVISION: ADD WALKWAY
47	10/15/10	REVISION: ADD DRIVEWAY
48	10/15/10	REVISION: ADD GARAGE
49	10/15/10	REVISION: ADD PORCH
50	10/15/10	REVISION: ADD PATIO
51	10/15/10	REVISION: ADD DECK
52	10/15/10	REVISION: ADD PORCH
53	10/15/10	REVISION: ADD BALCONY
54	10/15/10	REVISION: ADD TERRACE
55	10/15/10	REVISION: ADD WALKWAY
56	10/15/10	REVISION: ADD DRIVEWAY
57	10/15/10	REVISION: ADD GARAGE
58	10/15/10	REVISION: ADD PORCH
59	10/15/10	REVISION: ADD PATIO
60	10/15/10	REVISION: ADD DECK
61	10/15/10	REVISION: ADD PORCH
62	10/15/10	REVISION: ADD BALCONY
63	10/15/10	REVISION: ADD TERRACE
64	10/15/10	REVISION: ADD WALKWAY
65	10/15/10	REVISION: ADD DRIVEWAY
66	10/15/10	REVISION: ADD GARAGE
67	10/15/10	REVISION: ADD PORCH
68	10/15/10	REVISION: ADD PATIO
69	10/15/10	REVISION: ADD DECK
70	10/15/10	REVISION: ADD PORCH
71	10/15/10	REVISION: ADD BALCONY
72	10/15/10	REVISION: ADD TERRACE
73	10/15/10	REVISION: ADD WALKWAY
74	10/15/10	REVISION: ADD DRIVEWAY
75	10/15/10	REVISION: ADD GARAGE
76	10/15/10	REVISION: ADD PORCH
77	10/15/10	REVISION: ADD PATIO
78	10/15/10	REVISION: ADD DECK
79	10/15/10	REVISION: ADD PORCH
80	10/15/10	REVISION: ADD BALCONY
81	10/15/10	REVISION: ADD TERRACE
82	10/15/10	REVISION: ADD WALKWAY
83	10/15/10	REVISION: ADD DRIVEWAY
84	10/15/10	REVISION: ADD GARAGE
85	10/15/10	REVISION: ADD PORCH
86	10/15/10	REVISION: ADD PATIO
87	10/15/10	REVISION: ADD DECK
88	10/15/10	REVISION: ADD PORCH
89	10/15/10	REVISION: ADD BALCONY
90	10/15/10	REVISION: ADD TERRACE
91	10/15/10	REVISION: ADD WALKWAY
92	10/15/10	REVISION: ADD DRIVEWAY
93	10/15/10	REVISION: ADD GARAGE
94	10/15/10	REVISION: ADD PORCH
95	10/15/10	REVISION: ADD PATIO
96	10/15/10	REVISION: ADD DECK
97	10/15/10	REVISION: ADD PORCH
98	10/15/10	REVISION: ADD BALCONY
99	10/15/10	REVISION: ADD TERRACE
100	10/15/10	REVISION: ADD WALKWAY

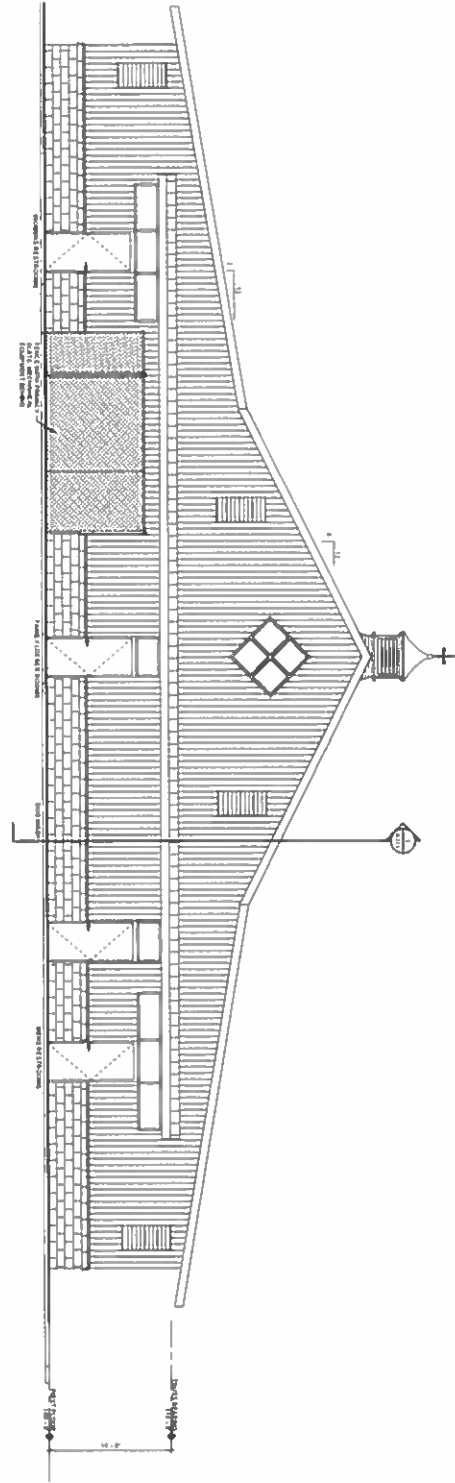
**McMAHON**  
ARCHITECTS  
1500 HOWARD AVENUE  
DE PERE, WI 54115  
TEL: 920.326.1529 FAX: 920.326.1528  
WWW.MAHON.COM



NORTH EXTERIOR ELEVATION



SOUTH EXTERIOR ELEVATION



PRELIMINARY NOT FOR CONSTRUCTION

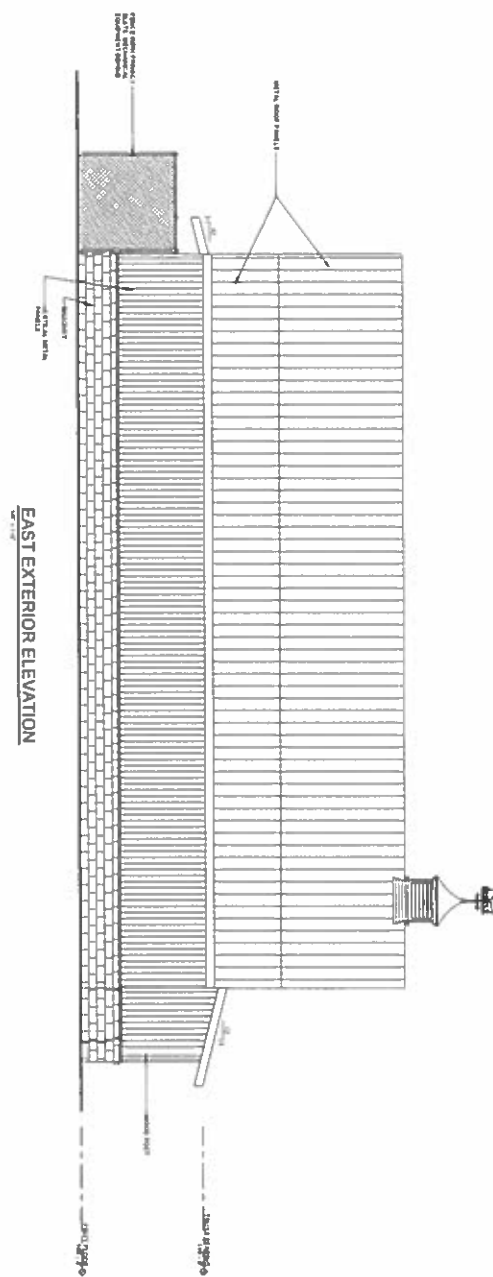
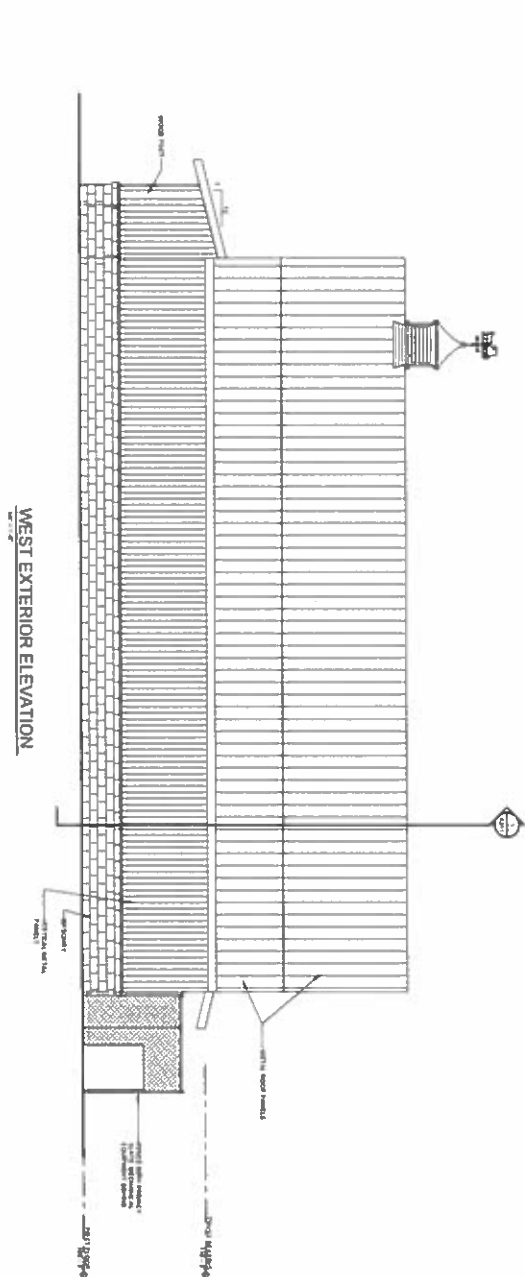
BROWN COUNTY FAIR GROUNDS: RESTROOM FACILITY AND DUMP STATION  
BROWN COUNTY 1500 FT HOWARD AV, DE PERE, WI 54115  
EXTERIOR ELEVATIONS

McMAHON ASSOCIATES, INC.  
1000 QUINCY STREET, SUITE 100  
DE PERE, WI 54115  
TEL: 920.362.1500 FAX: 920.362.1501  
WWW.MCMAHONASSOCIATES.COM

McMAHON ASSOCIATES, INC.  
1000 QUINCY STREET, SUITE 100  
DE PERE, WI 54115  
TEL: 920.362.1500 FAX: 920.362.1501  
WWW.MCMAHONASSOCIATES.COM

A301

4

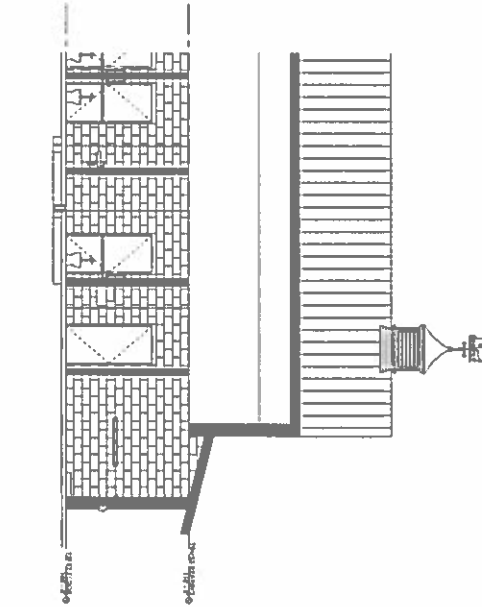


PRELIMINARY NOT FOR CONSTRUCTION

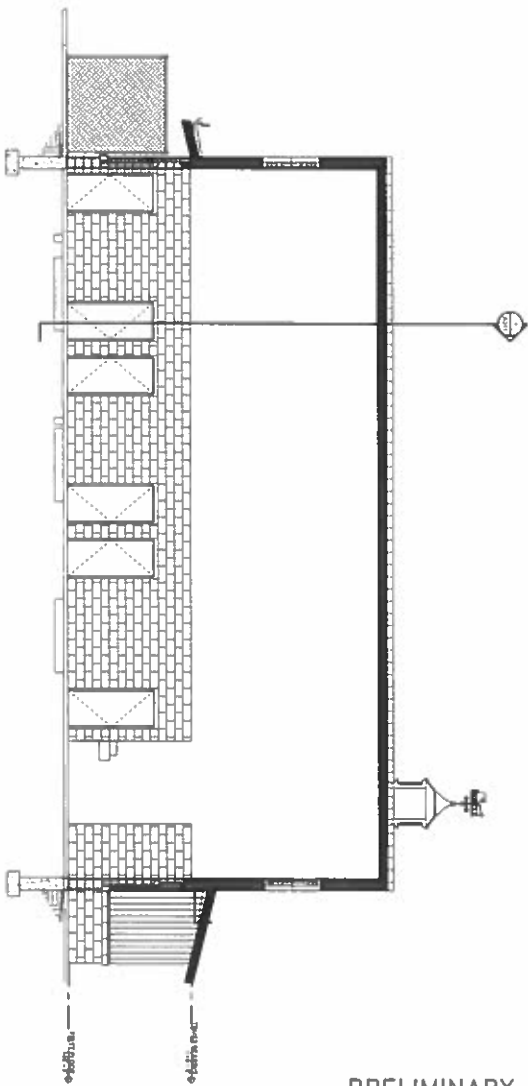
**BROWN COUNTY FAIR GROUNDS: RESTROOM FACILITY AND DUMP STATION**  
**BROWN COUNTY 1500 FT HOWARD AV, DE PERE, WI 54115**  
**EXTERIOR ELEVATIONS**

[illegible]

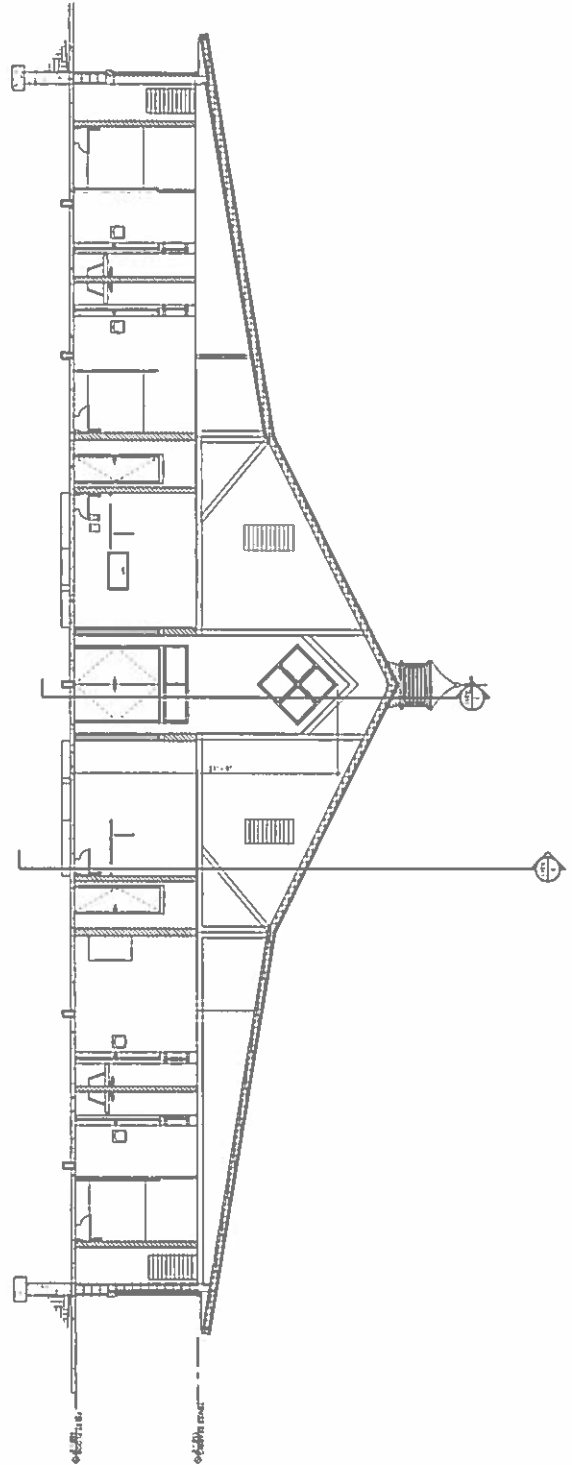
BUILDING SECTION LOOKING WEST



BUILDING SECTION LOOKING WEST



BUILDING SECTION LOOKING NORTH



PRELIMINARY NOT FOR CONSTRUCTION

BROWN COUNTY FAIR GROUNDS: RESTROOM FACILITY AND DUMP STATION  
BROWN COUNTY 1500 FT HOWARD AV, DE PERE, WI 54115  
BUILDING SECTIONS

McMAHON Architectural Services, Inc.  
1400 Lakeshore Drive, Suite 100  
De Pere, WI 54115  
Tel: 920.231.4500 Fax: 920.231.4501  
mcmahonarchitect.com

**McMAHON**  
ARCHITECTURAL SERVICES, INC.  
1400 LAKESHORE DRIVE, SUITE 100  
DE PERE, WI 54115  
TEL: 920.231.4500 FAX: 920.231.4501  
mcmahonarchitect.com

A311



## BROWN COUNTY PARK SYSTEM



### County Park-Public Land

Countywide Park System .....3,106 acres  
No. of County Parks ..... 18 areas  
State Trail Management ..... 35 miles

TOTAL	3,106 ACRES
-------	-------------

### Park Buildings

No. Available for Rent ..... 19 buildings  
No. of Buildings Maintained and Operated..... 56 buildings  
Square Feet of Buildings ..... 156,110 sq. ft.

TOTAL	156,110 SQ FT OF INDOOR SPACE
-------	-------------------------------

### Hiking (marked trails)

Barkhausen Waterfowl Preserve .....9 miles  
Bay Shore Park.....1.5 miles  
Devils River State Recreational Trail..... 1.2 miles  
Fox River State Recreational Trail..... 20 miles  
Mountain-Bay State Recreational Trail..... 13 miles  
Neshota Park..... 6 miles  
Reforestation Camp..... 6.5 miles

TOTAL	57 MILES
-------	----------

### Mountain Biking

Devils River State Recreational Trail..... 1.2 miles  
Fox River State Recreational Trail..... 20 miles  
Mountain-Bay State Recreational Trail..... 13 miles  
Reforestation Camp.....20 miles  
Pamperin and Bay Shore have designated trails through the park

TOTAL	54 MILES
-------	----------

### Snow Biking

Reforestation Camp

TOTAL	6 MILES
-------	---------

### Horseback Riding

Neshota Park..... 6 miles  
Reforestation Camp..... 8 miles  
Fox River Trail ..... 6 miles

TOTAL	20 MILES
-------	----------

### Cross Country Skiing

Barkhausen Waterfowl Preserve ..... 9 miles  
Neshota Park..... 6 miles

Reforestation Camp..... 19 miles

TOTAL	34 MILES
-------	----------

### **Snowmobiling**

County Wide

TOTAL	192 MILES
-------	-----------

### **Snowshoeing** (marked trails)

Barkhausen Waterfowl Preserve ..... 4 miles

Neshota Park..... 2 miles

Reforestation Camp..... 3 miles

TOTAL	9 MILES
-------	---------

### **Campsites**

Bay Shore ..... 90 water & electric sites

..... 15 rustic sites

..... 2 group sites

Fairgrounds..... 56 designated sites

TOTAL	163 CAMPSITES
-------	---------------

### **Boat Landings**

Bay Shore ..... 4 lanes

Lily Lake (the only inland public lake in BC)..... 1 lane

Suamico ..... 4 lanes

TOTAL	9 LANES
-------	---------

### **Environmental Education**

School Curriculum Variety..... 20 school programs

Public Program Variety ..... 19 public programs

TOTAL	39 DIFFERENT PROGRAM TOPICS
-------	-----------------------------



## BROWN COUNTY PARK SYSTEM



### County Park-Public Land

Countywide Park System .....3,106 acres  
No. of County Parks ..... 18 areas  
State Trail Management ..... 35 miles

TOTAL	3,106 ACRES
-------	-------------

### Park Buildings

No. Available for Rent ..... 19 buildings  
No. of Buildings Maintained and Operated..... 56 buildings  
Square Feet of Buildings ..... 156,110 sq. ft.

TOTAL	156,110 SQ FT OF INDOOR SPACE
-------	-------------------------------

### Hiking (marked trails)

Barkhausen Waterfowl Preserve ..... 9 miles  
Bay Shore Park..... 1.5 miles  
Devils River State Recreational Trail..... 1.2 miles  
Fox River State Recreational Trail..... 20 miles  
Mountain-Bay State Recreational Trail..... 13 miles  
Neshota Park..... 6 miles  
Reforestation Camp..... 6.5 miles

TOTAL	57 MILES
-------	----------

### Mountain Biking

Devils River State Recreational Trail..... 1.2 miles  
Fox River State Recreational Trail..... 20 miles  
Mountain-Bay State Recreational Trail..... 13 miles  
Reforestation Camp..... 20 miles  
Pamperin and Bay Shore have designated trails through the park

TOTAL	54 MILES
-------	----------

### Snow Biking

Reforestation Camp

TOTAL	6 MILES
-------	---------

### Horseback Riding

Neshota Park..... 6 miles  
Reforestation Camp..... 8 miles  
Fox River Trail ..... 6 miles

TOTAL	20 MILES
-------	----------

### Cross Country Skiing

Barkhausen Waterfowl Preserve ..... 9 miles  
Neshota Park..... 6 miles



Reforestation Camp ..... 19 miles

TOTAL	34 MILES
-------	----------

### **Snowmobiling**

County Wide

TOTAL	192 MILES
-------	-----------

### **Snowshoeing** (marked trails)

Barkhausen Waterfowl Preserve ..... 4 miles

Neshota Park..... 2 miles

Reforestation Camp ..... 3 miles

TOTAL	9 MILES
-------	---------

### **Campsites**

Bay Shore ..... 90 water & electric sites

..... 15 rustic sites

..... 2 group sites

Fairgrounds..... 56 designated sites

TOTAL	163 CAMPSITES
-------	---------------

### **Boat Landings**

Bay Shore ..... 4 lanes

Lily Lake (the only inland public lake in BC)..... 1 lane

Suamico ..... 4 lanes

TOTAL	9 LANES
-------	---------

### **Environmental Education**

School Curriculum Variety..... 20 school programs

Public Program Variety ..... 19 public programs

TOTAL	39 DIFFERENT PROGRAM TOPICS
-------	-----------------------------

# BROWN COUNTY PARKS

ANNUAL REPORT  
FOR 2019



Brown County, Wisconsin



---

## WHERE WE ARE NOW

---

This report summarizes the 2019 activities of the Department.

The Brown County Board created the Park Commission on November 21, 1928. The first park in the system was Pamperin Park, developed in the mid - 1930s. Since the 1930s, the nation has undergone many changes and recreation and quality of life are common threads that bond citizens of Brown County. The Park Department currently manages 18 areas encompassing 3,106 acres for use aligning with nature study, environmental protection, water access, indoor and outdoor gathering spaces, motorized recreation trails, passive recreation trails, camping and more.

The Brown County Parks Department has provided Northeastern Wisconsin and beyond with amazing opportunities related to recreation, education, healthy lifestyles, environmental protection, gathering spaces and so much more. Our attendance is estimated to reach ~ 1 million visitors within the 18 park areas currently operated. This truly shows that parks are a value to our community, and we are pleased to continue enriching the lives of anyone lucky enough to visit one of our 18 park areas.

Matt Kriese, Director

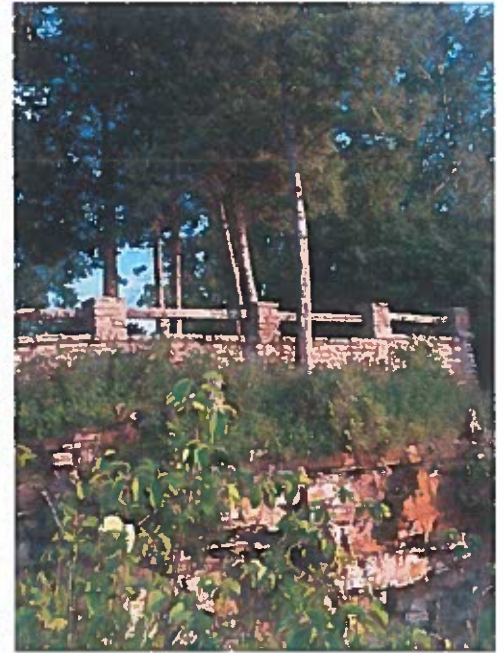
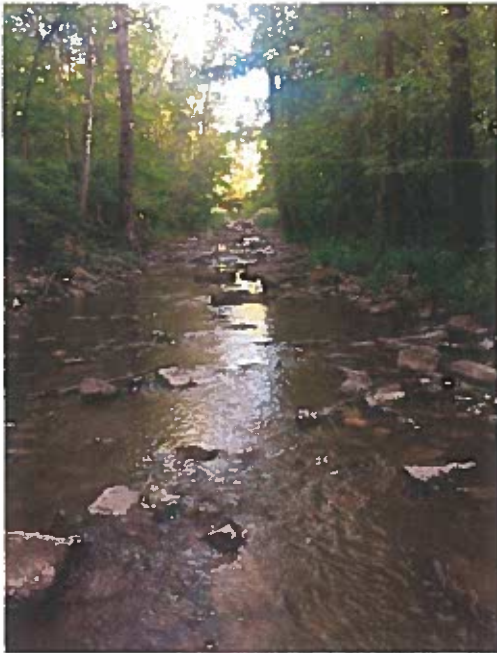
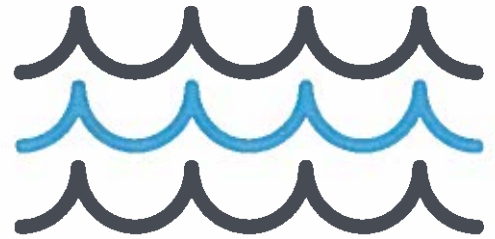




# Vision

## Get Outdoors - the Parks are Yours!

- Promote a strong sense of community
- Natural resource protection
- Promote healthy lifestyles for all
- Provide quality park experiences
- Promote social interactions
- Provide access for all
- Offer diverse programming
- Increase tourism
- Boost economy and attract business
- Land conservancy
- Provide family gathering spaces
- Provide connections with nature



## MISSION STATEMENT

To enrich the quality of life in our community through a comprehensive system of open space and outdoor recreational facilities with an emphasis on natural resources, recreation and outdoor education.

# OUR VOLUNTEERS



University of Wisconsin Green Bay had 550 students volunteer at Barkhausen over Labor Day weekend.

Ashburn, Va. (Oct. 31, 2019) — Four in five adults (80%) look to their local parks and recreation for family-friendly, community volunteer opportunities, according to a newly released National Recreation and Park Association (NRPA) poll. Millennials lead the way in terms of their volunteerism (87%), compared to Gen Xers (81%) and baby boomers (76%). The top three volunteer activities include picking up litter in parks and along trails, planting trees in parks and along trails, and raking fall leaves for composting.

"Local Parks are a Popular Spot for People of all Ages to Volunteer" Press Room, October 2019, [www.nrpa.org](http://www.nrpa.org)

## TOTAL VOLUNTEER HOURS

3,136



## MAJOR PROJECTS

Bay Shore Street Lighting



Flooding resulted in extensive clean-up at Pamperin & Way-Morr



Fairgrounds Drainage Improvements



Sensory Woods Addition



WPS Wetland Addition



Neshota Trail Improvements



Fonferek's Glen Overlook



Bay Shore Jump Pillow







# NRPA's Three Pillars in Brown County Parks

Brown County Parks proudly adheres to the principles of NRPA Pillars and works to take initiative in these critical service areas:

## Health & Wellness

## Conservation

## Social Equity

On any given day, someone is positively affected through parks and the recreational opportunities provided by them - whether they are taking a walk on a trail, celebrating a union of marriage at a park shelter, camping for a family vacation, building a blue bird house, or just enjoying the benefits of wildlife, fresh air and water because of preserved space.

11 Miles of  
Horseback  
Riding Trails



34 Miles of  
Cross Country  
Ski Trails

53 Miles of  
Biking Trails

163 Campsites



39 Different  
Environmental  
Education  
Programs



3,106 Acres of  
Public Land

10 Lanes for  
Boat Launching

57 Miles of  
Hiking Trails



19 Buildings  
Available to  
Rent

# GRANTS RECEIVED



Barkhausen received \$6,000 from the Green Bay Packer's Foundation for the construction of a wetland overlook.



Barkhausen also received \$480 from the "Go Outside Fund" to purchase aquatic sample nets to be used by students on field trips.



A \$750 grant from Cellcom enabled us to purchase additional snowshoes for adults and children through the Green Gift Program.



\$1,500 was received for habitat maintenance/mowing from County Conservation Aids.



With providing and managing 196 miles worth of trails, we received \$103,554 from the Wisconsin DNR snowmobile trail aids grant.

## 2019 FISCAL YEAR IN REVIEW

The Parks Department budget represents only 1.1% of the total county levy. The funds come from three major sources: property taxes, other finance sources (grants, contributions, donations, sales tax (\$129,922)) and public charges (fees for boat landings, trails, cross country ski, campgrounds, shelter rentals, environmental education, etc). As stewards of public funds and public lands, the Department strives to operate efficiently and effectively to best use the resources available.

